



esse +

8TH WORLD CONFERENCE ON  
METAPHYSICS

## Instructions for the speakers

Plenary Sessions · Round Tables · Presentation Rooms

esse +

8TH WORLD CONFERENCE ON  
METAPHYSICS



## Access to the platform

- The Conference will be developed through the Zoom platform.
- Each type of session (*plenary, round tables and communication sessions*) will be held in different rooms. The Conference organization will provide all the access links in advance, according to their role.
- To access the **plenary sessions**, the speakers will have to access through the **personal link** that will be previously provided by the Organization.
- To access the **round tables** and **presentation rooms**, both speakers and participants must access through the general link that will appear in the schedule, after registering in the access form.
- You are requested to connect sufficiently in advance to make the corresponding tests: *20 minutes for the plenary sessions* and *15 minutes for the round tables and presentation rooms*.



## Position

- Locate in a place with **good lighting**, taking advantage of natural light sources from the front as much as possible, not from the back or side.
- Select a location with **good internet access**.
- Your shot should be **centered** on camera, avoiding overloaded or cluttered backgrounds.



## Language and translation

- The **plenary sessions** (opening, plenary lectures and closing) will have *simultaneous translation*: Spanish > English; Italian > Spanish; Italian > English, according to the language of the interventions.



## During the presentation

- Your **microphone and camera** should be activated during your presentation. Be sure to **mute** your microphone after you have finished.
- Try to **mute or turn off nearby electronic devices** that may interfere with your presentation.
- If you are using **slides**, remember to project **in presentation mode**: full screen.



## Support and assistance

- Each session will be backed up by **protocol and technical support personnel** to resolve any eventuality during your participation.

# Thank you for being part of the **VIII World Conference on Metaphysics!**

october 27 · 28 · 29, 2021

- If you have any questions about the **participation** and the **contents** of the Conference, you can contact us at: [romemetaphysics@idente.net](mailto:romemetaphysics@idente.net)
- If you have *technical questions* about logistics, online connection and access, you can contact: [eherrero@utpl.edu.ec](mailto:eherrero@utpl.edu.ec)

The logo for 'espe +' is displayed in white and orange text on a dark blue background. The letters 'espe' are in white, and the '+' sign is in orange.

8TH WORLD CONFERENCE ON  
**METAPHYSICS**